

Job Title:	Account Executive	Position Type:	Sales Rep
Department:	Indianapolis Warehouse	Benefits Package:	N/A
Location:	Indianapolis, IN	Reports To:	President

Applications Accepted By:

Fax: 270-789-2321

Email: info@wholesalehardwoodint.com

Online: wholesalehardwoodint.com/career-

opportunities/

Mail:

Wholesale Hardwood Interiors, Inc.

1030 Campbellsville Bypass Campbellsville, KY 42718

Job Description:

Job Summary:

Wholesale Hardwood Interiors, a leading supplier of doors and millwork, is currently seeking an outside sales representative for the Indianapolis, Indiana area. A local showroom, office, and warehouse are established. The candidate will be calling on customers in the field, at construction sites. Design consultation happens on the job site.

There is tremendous market potential. This is the opportunity to join a successful company with 40 years of experience in the industry. WHI is looking for a self-driven candidate who is motivated by and rewarded through a commission-based pay structure with unlimited potential.

The ideal candidate will have experience calling on customers and experience with specialty building materials. Knowledge of millwork, residential doors, stair parts, and mouldings is required.

Job Responsibilities:

- Responsible for all sales activities in your market
- Call on customers regularly: assist customers with their product needs in person and over the phone
- Obtain product orders from your customers and work with our inside sales team and management to ensure all orders are completed and shipped as requested
- Research and identify new potential customers and solicit those potential customers for our products and services
- Responsible for providing a high level of customer service, and taking care of customer inquiries and issues as they might arise
- Be able to resolve problems in the field in a professional manner
- Continue to develop and deliver product knowledge to the customers in your market about the company's product lines and industry trends
- Assist your customers and their contractors with sales presentations

Skills / Qualifications:

- Door and millwork product knowledge
- Should possess excellent verbal and written communication skills, computer skills are a plus
- Highly motivated, honest and outgoing attitude
- Sales and customer service experience

- Should be able to multi-task
- Should be able to manage time
- Effective goal and planning skills
- Creative and enthusiastic
- Leadership abilities
- Must hold a valid driver's license
- Commissioned Independent Contractor

Wholesale Hardwood Interiors, Inc. specializes in your home's interior needs. This includes every type of **Moulding**, from floor to ceiling, **Specialty Millwork**, of all shapes and sizes, **Doors**, molded or solid wood, and a wide variety of **Stair Parts**. WHI's goal is to stock as many high-demand items as possible to serve customers with the shortest turnaround time. WHI's growth over the last 40 years is attributed to three aspects: quality, service, and integrity. We intend to treat others the way we would want to be treated. In the millwork industry, we feel this includes <u>quality products</u>, <u>exceptional service</u>, and <u>integrity you can count on</u>.

For Questions, Contact Us By:

Phone: Corporate Office: 270-789-1323 **Email:** info@wholesalehardwoodint.com